

**GREEN DOT PUBLIC SCHOOLS CALIFORNIA**  
**REQUEST FOR PROPOSAL: GREEN DOT PUBLIC SCHOOLS CALIFORNIA NETWORK ELECTRONICS**  
**RFP#: FY25-CA02**  
**DATE OF ISSUANCE: September 26th, 2024**

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**Please submit all proposals electronically to:**

Michael Garner, Vice President of Technology

Green Dot Public Schools California

[caerate@greendot.org](mailto:caerate@greendot.org)

**Bid Due Date: November 8th, 2024 at 12:00 PM, PST**

**Administrative and General Information**

**School Information:** Green Dot Public Schools California (“GDPSC”) is a California nonprofit public benefit organization based in Los Angeles, CA operating a total of 18 public middle schools and high schools in California. GDPSC’s mission is to help transform public education so ALL students graduate prepared for college, leadership and life.

**Purpose:** GDPSC seeks proposals from qualified respondents (the “Proposers”) interested in providing **NETWORK ELECTRONICS** services for all GDPSC schools, as described in this RFP.

GDPSC will require the Proposer to provide comprehensive services, management, a workforce, and service supervision. The Proposer will supply and pay for all labor, supervision, equipment, supplies and materials, vehicles, maintenance, and insurance necessary to deliver the proposed services. All of the necessary factors that contribute to the price must be included in the proposed price. Proposer is to have a demonstrated track record of success in the industry, is to provide references, and is to have sound business practices that show fiscal responsibility.

**Contract Period:** This proposal addresses the contract period of 36 months from July 1<sup>st</sup>, 2025 or from the start date of the project, whichever is later, with up to two 1-year voluntary extensions. Contract document must be a 3-year contract with two 1-year voluntary extensions with a defined end date of September 30th, 2028 (September 30th, 2030, if all extensions exercised). GDPSC intends to implement this project over multiple years and the pricing must remain constant for the duration of the contract.

## **Proposal Authorities, Restrictions, and Clauses**

### **GDPSC Authorities and Options**

- GDPSC reserves the right to reject any and all proposals.
- The price of the e-rate eligible products and services is the primary factor. GDPSC reserves the right to waive any discrepancy or technicality, and to award the contract(s) to a bidder other than the lowest bidder. The award of contract, if made by GDPSC, will be to the qualified contractor whose bid best complies with all the requirements set forth in the bid documents and whose bid, in the opinion of GDPSC while complying with all legal requirements, is in the best interest of GDPSC, taking into consideration all aspects of the contractor's response, including the total net cost to GDPSC.
- GDPSC has 90 days from the submission deadline to accept a submitted proposal; the Proposer cannot withdraw a proposal within that 90-day period without mutual consent from GDPSC.
- Subsequent to GDPSC's acceptance of a submitted proposal, final terms and conditions will be negotiated, and finalized via a formal contract, between the Proposer and GDPSC.

### **RFP Timeline**

- Release date: September 26th, 2024
- Questions from Proposers due: October 7th, 2024 at 12:00 PM, PST
- Questions Answered by: October 9th, 2024
- RFP Closing date: November 8th, 2024 at 12:00 PM, PST
- Evaluation and Accepted by: December 3rd, 2024

### **Scope of Work**

GDPSC will be partially funded by E-rate Category Two funding and as such, all bidders must adhere to E-rate competitive bidding rules. GDPSC anticipates future growth, both in sites and in coverage, and requests all bids include provisions for modifying the contract to increase or decrease quantities or sites as GDPSC's needs change. GDPSC reserves the right to alter quantities based on available budget.

The projects are contingent upon the approval of E-rate funding from the Universal Service Fund Schools and Libraries Program. GDPSC may or may not proceed with the project, even in the event E-rate funding is approved. Execution of the project, in part or in whole, is solely at the discretion of GDPSC.

**Notice on Network Equipment: GDPSC is standardized on Cisco, Meraki and APC hardware and any new equipment for GDPSC must be compatible with the existing network. GDPSC is open to other equipment options, but vendors must include technical documentation that establishes equivalency.**

**In the event that there is not sufficient GDPSC category-2 budget remaining, GDPSC reserves the right not to award for all of the listed items, or to modify final quantities.**

One, two, or three awards will result from BID #FY25-CA02 for GDPSC. Bidders may submit bids on one, some or all of the three items below:

**ITEM 1: Network Equipment** BID #FY25-CA02 (LAN) for GDPSC

**ITEM 2: Network Equipment** BID #FY25-CA02 (Wi-Fi) for GDPSC

**ITEM 3: Network Equipment** BID #FY25-CA02 (UPS) for GDPSC

#### **ITEM 1: LAN**

GDPSC is accepting bids on the Cisco LAN Equipment models listed below for evaluation of the best option. We intend to award a contract for one Cisco LAN Solution that best fits the needs of the GDPSC network (18 school sites). Alternative equipment or newer models may be considered, however the bidder is responsible for providing the technical documentation which establishes equivalency.

The quote must include professional services for the installation and implementation of the new equipment, the migration of existing configuration of existing equipment or devices and 24x7x365 Next Business Day Hardware Replacement and Support from Cisco Systems.

Bidder is responsible for identifying and separating out the E-Rate eligible from the ineligible components and identifying the prices for each line item.

The contract period of 36 months from July 1<sup>st</sup>, 2025 or from the start date of the project, whichever is later, with up to two 1-year voluntary extensions. Contract document must be a 3-year contract with two 1-year voluntary extensions with a defined end date of September 30th, 2028 (September 30th, 2030, if all extensions exercised). GDPSC intends to implement this project over multiple years and the pricing must remain constant for the duration of the contract.

GDPSC expects that the solution will be capable at a minimum of:

- Provide Switching Capacity of 128Gbps or greater for 48 Port Switches.
- Provide Switching Capacity of 68Gbps or greater and Forwarding Capacity of 50.59 Mpps or greater for 12 Port Switches.

- Full PoE+ on all Ports and Energy Star Certified. 740W of PoE+ for 48 Port Switches and 240W of PoE+ for 12 Port Switches
- Fully compatible/integrates with Solarwinds Orion Network Performance Monitor and Network Configuration Manager.
- Fully compatible/integrates with Microsoft Network Policy Server for RADIUS authentication of switch management users.
- Built-in packet capture tools must be included.
- Compatible with existing network equipment: WS-C3850XS-48P-E, GLC-SX-MMD, GLC-LH-SMD, CP-7811-K9=, Hanwha QNV-8080R, AND IPCSS-RWB-IC, AND IPCDS-RWB-IC, Meraki MR36-HW, Aruba AP-315, Aruba AP-505
- Physical dimension of the 48 Port Switch must be 1U in height and 16” in depth or less
- Support for the following protocols/features: AAA, SSH, RPVST+, VLAN, IEEE 802.1Q, VTP, Etherchannel, BPDU Guard, DHCP Snooping, SNMP v2/v3, Switch Virtual Interface, AutoQoS and Built in Packet Capture tool.

A summary of requested equipment and security subscriptions are available in the table below:

<b>GDPSC ITEM 1: LAN Summary</b>			
<b>Make</b>	<b>Model</b>	<b>Description</b>	<b>Quantity</b>
Cisco	C9200L-48P-4X-E	Layer 2 Switch w/ 48 1 Gbps Ports of PoE+ and 4 10Gbps SFP Ports w/ Network Essentials License, and 1 PWR-C5-1KWAC power supply	300
Cisco	C9200L-STACK-KIT	Switch Stack Module compatible w/ C9200L-48P-4X-E	300
Cisco	STACK-T4-3M	Switch Stacking Cable 3 Meters compatible w/ C9200L-STACK-KIT	49
Cisco	SFP-10G-SR-S	10Gbps Multimode Fiber Small Form Pluggable Transceiver	149
Cisco	SFP-10G-LR-S	10Gbps Singlemode Fiber Small Form Pluggable Transceiver	78
Cisco	C9200CX-12P-2X2 G-E	Compact Layer 2 Switch w/ 12 Ports of PoE+ and 4 1Gbps Uplinks w/ Network Essentials License	100

Cisco	RACKMNT-19-CM PACT=	Rack Mount Ears for C9200CX-12P-2X2G-E	100
Cisco	GLC-SX-MMD	1Gbps Multimode Fiber Small Form Pluggable Transceiver	186
Cisco	GLC-LH-SMD	1Gbps Singlemode Fiber Small Form Pluggable Transceiver	6
Tripp Lite	N370-03M	Singlemode Fiber Cable 3 Meters	64
Tripp Lite	N820-03M	Multimode Fiber Cable 3 Meters	16

**ITEM 2: Wi-Fi**

GDPSC is accepting bids on the Meraki Wi-Fi Network equipment or devices listed below that is standard wireless network equipment for GDPSC. We will be merging additional equipment into the existing GDPSC wireless network, not replacing the full network. Alternative equipment or newer models must be compatible with the existing Meraki Wi-Fi network. Bidder is responsible for providing the technical documentation which establishes equivalency.

GDPSC intends for the vendor to provide installation and configuration services for the Wi-Fi access points at the GDPSC School Sites after school hours or when class is not in session. Existing Wi-Fi access points, mounting hardware, cables and controllers will be removed by the winning bidder and stored in a designated storage location on site. The winning bidder must deliver a turnkey solution. Existing ethernet cabling is CAT6 and no additional ethernet cabling is required. Each (5) school site will be a separate deployment. Vendors must provide up to four SSIDs using Pre-Shared Keys on each Wi-Fi deployment or school site.

The contract period of 36 months from July 1<sup>st</sup>, 2025 or from the start date of the project, whichever is later, with up to two 1-year voluntary extensions. Contract document must be a 3-year contract with two 1-year voluntary extensions with a defined end date of September 30th, 2028 (September 30th, 2030, if all extensions exercised). GDPSC intends to implement this project over multiple years and the pricing must remain constant for the duration of the contract.

<b>GDPSC ITEM 2 (Wi-Fi) Summary</b>			
Make	Model	Description	Quantity
Meraki	MR36-HW	Meraki MR36 Wi-Fi 6 Indoor AP	209
Meraki	LIC-ENT-5YR	Meraki MR Enterprise License	209

**ITEM 3: UPS (Uninterruptible Power Supply)/Network Equipment BID #FY25-CA02**

GDPSC is accepting bids on the APC UPS equipment or devices listed below that is standard battery backup equipment for GDPSC. We will be merging additional equipment into the existing GDPSC infrastructure and replacing the existing UPS Battery Backup units. Alternative equipment or newer models must be compatible with the current infrastructure. Bidder is responsible for providing the technical documentation which establishes equivalency.

GDPSC intends for the vendor to provide installation and configuration services for the UPSes at the GDPSC School Sites after school hours or when class is not in session. The UPSes requested on this RFP will replace existing UPSes. In addition, the UPSes and mounting hardware will be removed by the winning bidder and recycled by the vendor. The winning bidder must deliver a turnkey solution that includes the capability to send email notifications whenever the UPS loses power and when power is restored.

The contract period of 36 months from July 1<sup>st</sup>, 2025 or from the start date of the project, whichever is later, with up to two 1-year voluntary extensions. Contract document must be a 3-year contract with two 1-year voluntary extensions with a defined end date of September 30th, 2028 (September 30th, 2030, if all extensions exercised). GDPSC intends to implement this project over multiple years and the pricing must remain constant for the duration of the contract.

<b>GDPSC ITEM 3 (UPS) Summary</b>			
Make	Model	Description	Quantity
APC	SMTL1500RM3UCNC	APC Smart-UPS 1500VA with Lithium Ion (Li-Ion) Battery	36
APC	SMTL2200RM2UCNC	APC Smart-UPS 2200VA with Lithium Ion (Li-Ion) Battery	46
APC	SRT5KRMXLT-5KTF	APC Smart-UPS 5000VA	1

## **Proposer Requirements and Scope of Services**

**Staffing:** It is the policy of GDPSC that, in connection with all work performed under contracts, there shall be no discrimination against any employee or applicant for employment because of race, color, religion, sex, sexual orientation or preference, gender identity and expression, national origin, ethnicity, age, disability, marital status, military service status, genetic information, or any other protected classification. The Proposer agrees to comply with the applicable Federal and California laws including but not limited to the California Fair Employment and Housing Act. In addition, the Proposer agrees to require like compliance by any subcontractors employed on the work.

The Proposer will ensure that all employees involved in performing the services receive Department of Justice criminal background clearance, Tuberculosis clearance, and vaccination from Covid-19 prior to commencing with providing services to GDPSC. The successful Proposer will provide to GDPSC: GDPSC's Vendor Certification Form (Attachment E), which will list each employee verifying that they have the required clearances at the Proposer's expense.

The Proposer will, at the request of the Chief Executive Officer, Vice President of Technology, and/or Senior Information Technology Director, immediately remove from providing services to GDPSC any person who, in the opinion of GDPSC, has been conducting himself or herself improperly. The Proposer will not permit a person so removed to return to any GDPSC location unless prior written consent is provided by GDPSC.

**Assignments:** The Proposer will not make any assignments or subcontract for the work without prior written permission from GDPSC.

**Legal:** The Proposer must fulfill all obligations in compliance with all applicable laws and regulations, by the state of California or other legislative bodies of appropriate jurisdiction. The Proposer must promptly notify GDPSC concerning any litigation or claims filed with any federal or California State agency involving the Proposer or its parent or subsidiary companies.

All items and services offered by Proposer shall conform to all applicable local, county, state and federal laws, ordinances and regulations. For the entire duration of any Contract, Proposer and all subcontractors shall maintain all required licenses, certifications, permits, and any other documentation necessary to perform the scope of work provided in the Contract.

**Insurance:** Proposer must indemnify and provide insurance coverage that will minimize GDPSC's exposure:

- Worker's Compensation/Employer's Liability insurance to cover bodily accidents in the amount of not less than \$1,000,000 per accident.

- Comprehensive General Liability insurance in the form of comprehensive, contractual insurance, personal injury, broad-form property damage, premises operations, and completed operations in an amount of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate.
- Automobile Liability and Physical Damage insurance for an amount of not less than \$5,000,000 minimum for each bodily injury and property damage combined, single limits, and extensions of comprehensive coverage for all leased, owned and hired vehicles.
- Proposer must name GDPSC as an “additional insured” on all such policies, with the cost of this to be borne by Proposer. Copies of Certificates of Insurance listing GDPSC as “additional insured” must be provided to GDPSC prior to commencement of services and kept up to date.

**Pricing:** All costs associated with this service must be enumerated in the submitted proposal. Any additional costs will not be honored. **Attachment B** and **Attachment C** must be filled out IN FULL. Any level of service that the Proposer does not wish to provide must be indicated with **N/A**.

**Invoices and Payments:** GDPSC’s standard payment terms are **net 30** days after receipt of an accurate invoice, subject to the payment and invoice terms stated in the E-Rate Supplemental Terms and Conditions (Attachment A).

In the event the Proposer presents GDPSC with invoices, statements, reports, etc. that are incomplete, or inaccurate, GDPSC may be required to perform substantial research which could result in delay of payment. GDPSC will not be responsible for any interest charges and/or late fees as a result of delayed payment due to time delays caused by inadequate, incomplete, or inaccurate information provided in invoices or statements by the Proposer.

**Contract Type:** The preferred contract type to be awarded is a 36-month contract with two voluntary extensions of 12 months each, if required.

**Public Disclosure:** In accordance with applicable law, including the California Public Records Act, proposals submitted in response to an RFP, evaluation score sheets, and/or rankings from any interview shall be made available upon a public records request only after: (1) the proposal evaluation process is complete, (2) a contract has been negotiated, and (3) notice of intent to award has been made and/or the contract is placed on a GDPSC Board meeting agenda. If you believe portions of the information you are submitting constitute confidential or trade secret information, those portions should be clearly marked to enable GDPSC to withhold those portions from public disclosure, if appropriate.

## **Proposal Requirements**

***Carefully read all instructions, requirements, and specifications. Fill out all sections completely.***

**Please submit the following documents as part of your proposal:**

1. Executive Summary detailing qualifications (2 page Maximum)
2. Company Overview -- Attachment D
  1. Experience in the education industry and in Los Angeles County, CA
  2. Copies of Licenses and Certifications (including, but not limited to, license to conduct business in the state)
  3. Liability Insurance Certificate
  4. W-9
3. References (3 minimum from other school districts within the last 3 years)
4. Financial Statements Information
  1. Provide a complete balance sheet or annual report (verified by a certified public accountant, if applicable) for the last three years of operation.
5. E-rate Supplemental Terms and Conditions – Attachment A
6. Cost/Pricing Proposal – Attachment B
7. Bid Form - Attachment C
8. Vendor Certification of Criminal Background Clearance, Tuberculosis (TB) Clearance, and Credential Verification – Attachment E (On Award of Contract)
9. Checklist of Required Elements – Attachment F

## Evaluation Criteria

**Evaluation:** A variety of weighted criteria, given below, will be considered in evaluating the proposals.

- **E-rate Eligible Price (40%):** Proposer offers the requested services at a competitive price, that is E-rate Eligible.
- **Accuracy of Bid Response (20%):** Bidders who are closest to what we have requested in our scope of work will receive higher scores.
- **Technical Certifications (15%):** Proposer and all key personnel assigned to the project shall be regularly and continuously engaged in the business of providing either Wi-Fi solutions and/or LAN design, implementation, and support for at least five years. Proposer must provide proof of certification that the bidder is authorized to supply product and perform services as specified under this RFP.
- **Experience with Green Dot (15%):** Previous interactions with Green Dot including contract administration, billing, customer service and problem resolution management.
- **Experience with E-rate (10%):** Knowledge of the E-rate rules and procedures and vendor's industry reputation.

Technical Certificates accepted:

- ITEM 1 - LAN
  - Cisco Certified Network Professional (Preferred) or equivalent
  - Cisco Certified Network Associate Administrator (Acceptable) or equivalent
- ITEM 2 - Wi-Fi
  - Cisco Meraki Solutions Specialist (Preferred) or equivalent
  - Certified Wireless Network Administrator (Acceptable) or equivalent
- ITEM 3 - UPS
  - No certifications needed

**Attachment A**  
**E-RATE SUPPLEMENTAL TERMS AND CONDITIONS**

**Signed copy to be returned with proposal and/or bid response (“Proposal”) in response to this Solicitation (“RFP/RFB/RFQ”).**

The Telecommunications Act of 1996 established a fund by which Schools and Libraries (“Applicant” or “Applicants”) across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (“FCC”). Funding is made available upon application approval by the Universal Service Administrative Company (“USAC”), which was established by the Act. The amount of discount is based on the numbers of students eligible to receive free and reduced-price meals.

**1) E-RATE CONTINGENCY**

The project herein is contingent upon the approval of funding from the Universal Service Fund’s Schools and Libraries Program, otherwise known as E-rate. Even after award of Agreement(s) and/or E-rate funding approval is approved, the Applicant may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the Applicant .

**2) SERVICE PROVIDER REQUIREMENTS**

The Applicant expects Service Providers to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.

a. Service Providers are required to be in full compliance with all current rules and requirements and future rules and requirements issued by the FCC and USAC throughout the agreement period of any Agreement entered into as a result of this RFP/RFB/RFQ.

b. Service Providers are responsible for providing a valid Service Provider Identification Number (“SPIN”). More information about obtaining a SPIN may be found at this website:

<https://www.usac.org/e-rate/service-providers/step-1-obtain-a-spin/>

c. Service Providers are responsible for providing a valid Federal Communications Commission Registration Number (“FRN”) at the time the Proposal is submitted. More information about obtaining an FRN may be found at this website: <https://fjallfoss.fcc.gov/coresWeb/publicHome.do>

d. Service Providers are responsible for providing evidence of FCC Green Light Status at the time the proposal is submitted. Any potential Service Provider found to be in Red Light Status must provide an explanation of the steps it is undertaking to be removed to Red Light Status and the expected timeframe for resolution. A Service Provider's sustained Red Light Status may be grounds for termination of the Agreement as it could prohibit the Service Provider from providing E-rate discounts in a timely manner which would cause harm to the Applicant. More information about FCC Red and Green Light Status may be found at this website: [http://www.fcc.gov/debt\\_collection/welcome.html](http://www.fcc.gov/debt_collection/welcome.html)

e. Products and services must be delivered before billing and E-rate discounting can commence. At no time may the Service Provider invoice before July 1, 2025.

f. Prices must be held firm for the duration of the associated E-rate Funding Year(s) or until all work associated with the project is complete (including any Agreement and USAC-approved extensions).

g. Goods and services provided shall be clearly designated as “E-rate Eligible.” Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be “cost allocated” to show the percentage of eligible costs per USAC guidelines.

h. For Category 2 equipment or services, within one (1) week of notification of award, the awarded Service Provider must provide the Applicant a bill of materials using a completed and most current and appropriate version of USACs “Bulk Upload Template” (formerly known as the Item 21 attachment) located at <https://www.usac.org/e-rate/applicant-process/applying-for-discounts/fcc-form-471-filing/>. Subsequent schedules of values and invoices must match the Bulk Upload Template and approved Funding Request Line Items or subsequent approved service substitutions. If the service provider’s proposal consisted of pricing per eligible location, a summary sheet and

summary Bulk Upload Template must be provided to describe the cumulative amount for all sites.

i. In the event of questions during an E-rate pre-commitment review, post-commitment review, and/or audit inquiry, the awarded Service Provider is expected to reply within 3 days to questions associated with its proposal.

j. The awarded Service Provider is required to send copies of all forms and invoices to the Applicant prior to invoicing USAC for pre-approval. Failure to comply with this requirement may result in the Applicant placing the vendor on an "Invoice Check" with the USAC: <https://www.usac.org/e-rate/applicant-process/invoicing/invoice-check/>.

k. Service providers must comply with the FCC rules for Lowest Corresponding Price ("LCP"). Further details on LCP may be obtained at USAC's website: <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>.

l. Service providers must not propose any equipment or services produced or provided by companies, their parents, affiliates, and subsidiaries, found to pose a national security threat to the integrity of communications networks or the communications supply chain as required by FCC rules. See <https://www.usac.org/about/reports-orders/supply-chain/>. Any proposed solution including Covered Equipment or Services as defined by the FCC will be disqualified. If, after award of the project it is found Covered Equipment or Services are included, the award and/or Agreement will be considered to be null and void. See <https://www.fcc.gov/supplychain> for further information on FCC requirements.

m. SPAM and/or robotic responses will not be considered valid Proposals and will be disqualified from consideration.

n. Any Service Provider proposals identifying contingency fees such as allocations for change orders, tariffs, or other speculative fees not specifically called out for in the scope and/or terms of the RFP/RFB/RFQ will automatically be included in the Proposal price and subject to

evaluation unless otherwise specified in the RFP/RFB/RFQ. Contingency fees not pre-approved by the Applicant will not be allowed.

### 3) SERVICE PROVIDER ACKNOWLEDGEMENTS

a. The Service Provider acknowledges that no change in the products and/or services specified in its proposal will be allowed without prior written approval from the Applicant and a USAC service substitution approval with the exception of a Global Service Substitutions. See <https://www.usac.org/e-rate/applicant-process/before-youre-done/service-substitutions/>.

b. The Service Provider acknowledges that all pricing and technology infrastructure information in its Proposal shall be considered as public and non-confidential pursuant to §54.504 (2)(i)(ii).

c. The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to § 54.511(b). Service Providers found not to be providing Lowest Corresponding Price (LCP) may be required to repay any identified overcharges to USAC. The Service Provider acknowledges that LCP is solely the service provider's responsibility and it will not hold the Applicant liable, or seek reimbursement from any applicant, for any appeals, commitment adjustments or funding recoveries.

d. The Service Provider attests that its offer does not violate the FCC's Supply Chain certifications included in the FCC Form 473. Supply Chain requirements and certifications can be viewed at USAC's Website: <https://www.usac.org/about/reports-orders/supply-chain/>.

e. This offer is in full compliance with USAC's Free Services Advisory <https://www.usac.org/e-rate/applicant-process/competitive-bidding/free-services-advisory/>. There are no free services offered that would predicate an artificial discount and preclude the applicant from paying its proportionate non-discounted share of costs. The Service Provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it.

### 4) STARTING SERVICES/ADVANCE INSTALLATION

## Category 2

There are two conditions that allow USAC to provide support in a funding year for Category 2 Internal Connections (equipment and services) incurred prior to that funding year.

- *Applicants may seek support for Category 2 eligible services purchased on or after April 1, three months prior to the start of funding year on July 1. This will provide schools with the flexibility to purchase equipment in preparation for the summer recess and provide the maximum amount of time during the summer to install these critical networks.*

- *No invoices can be submitted to USAC for reimbursement prior to July 1 of the funding year.*

For more information, please refer to the FCC Report and Order and Further Notice of Proposed Rulemaking ([FCC 14-99](#), released July 23, 2014).

It is important to note NO FCC FORM 474 INVOICING can take place before the Funding Commitment Decision Letter is issued, the FCC Form 486 is approved, and/or prior to July 1 of the funding year.

### 5) INVOICING

a. The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the FCC Form 474 Service Provider Invoice (SPI). The Applicant will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (FCC Form 472). The maximum percentage the Applicant will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Funding Request Number ("FRN") and associated FRN Line Items and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision Letter from USAC and submission, certification and USAC approval of FCC Form 486, the Applicant shall pay only the discounted amount beginning with the billing cycle immediately following said approval. Alternatively, should the Applicant decide that it is in the best interest of the Applicant to file an FCC Form 472, the Applicant will inform the Service Provider of its intent.

b. The Service Provider agrees that it will not invoice USAC for equipment or services that have not been delivered to and accepted by the Applicant and installed. If equipment is being drop-shipped to the Applicant and the Applicant is responsible for installing the equipment, the Service Provider may not invoice USAC until equipment is received and accepted by the Applicant.

c. All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the Applicant will only be responsible for paying its non-discounted share.

**6) FCC/USAC AUDITS**

The E-rate program requires that all records be retained for at least ten (10) years from the last date of service provided on a particular funding request. The Service Provider hereby agrees to retain all books, records, and other documents relative to any Agreement resulting from this RFP/RFB/RFQ for ten (10) years after final payment. The Applicant, its authorized agents, and/or auditors reserves the right to perform or have performed an audit of the records of the Service Provider and therefore shall have full access to and the right to examine any of said materials within a reasonable period of time during said period.

**7) PROCUREMENT OF ADDITIONAL GOODS AND/OR SERVICES AND AGREEMENT TERM**

During the term of any Agreement resulting from this RFP/RFB/RFQ, the Applicant may elect to procure additional or like goods and/or services offered by the Service Provider. Such services shall be negotiated and obtained via an official amendment to this Agreement and approval by the Applicant's Governing Board. All terms, conditions, warranties, obligations, maintenance and support of said goods or services shall have a coterminous expiration date with the original date of this Agreement. The Applicant shall not enter into a separate Agreement for said goods or services. Service Providers must state in their proposal that they acknowledge, accept and are in agreement with coterminous expiration conditions.

I, the undersigned, as an authorized agent of \_\_\_\_\_ (Service Provider Name), hereby certify that I have read the E-rate Supplemental Terms and Conditions, am fully compliant and intend to cooperate with the E-rate process as outlined above.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Service Provider Name: \_\_\_\_\_

Service Provider FCC Registration Number: \_\_\_\_\_

Service Provider Identification Number: \_\_\_\_\_

**ATTACHMENT B  
Cost/Pricing Proposal**

**Proposal Pricing**

Proposal pricing must include all of the charges applicable to this contract. E-rate eligible costs must be listed or identified separately from E-rate ineligible costs. Installation costs, taxes and fees must be included in the final pricing. Pricing must be held firm for 90 days from the submitted date of the proposal. Attachment G shows the breakdown of the quantities listed below by school site.

<b>LAN (Item 1)</b>					
<b>Part #</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>E-rate Eligible Y or N If no, provide % of eligible product</b>
	LAN Switch (C9200L-48P-4X-E)	300			
	LAN Switch Stack Module (C9200L-STACK-KIT)	300			
	LAN Switch Stack Cable (STACK-T4-3M)	49			
	LAN 10G Multimode SFP (SFP-10G-SR-S)	149			
	LAN 10G Singlemode SFP (SFP-10G-LR-S)	78			
	LAN Compact Switch (C9200CX-12P-2X2G-E)	100			
	LAN Switch Mount (RACKMNT-19-CMPACT=)	100			
	LAN 1G Multimode SFP (GLC-SC-MMD)	186			
	LAN 1G Singlemode SFP (GLC-LH-SMD)	6			
	LAN Fiber Cable (N370-03M)	64			
	LAN Fiber Cable (N820-03M)	16			
	LAN Switch Installation & Configuration Migration	400			
	LAN Switch Removal	400			
	Shipping & Taxes	1			

<b>Wi-Fi (Item 2)</b>					
<b>Part #</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>E-rate Eligible Y or N If no, provide % of eligible product</b>
	Wi-Fi AP (MR36-HW)	209			
	Wi-Fi License (LIC-ENT-5YR)	209			
	Wi-Fi AP Installation & Configuration	209			
	Wi-Fi Network Configuration & Testing	6			
	Wi-Fi AP Removal	209			
	Shipping & Taxes	1			

<b>UPS (Item 3)</b>					
<b>Part #</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>E-rate Eligible Y or N If no, provide % of eligible product</b>
	UPS 1500VA (SMTL1500RM3UCNC)	36			
	UPS 2200VA (SMTL2200RM2UCNC)	46			
	UPS 5000VA (SRT5KRMXLT-5KTF)	1			
	UPS Installation & Configuration	83			
	UPS Removal and Recycle	83			
	Shipping & Taxes	1			

**Attachment C**

**BID FORM**

1. Pursuant to and in compliance with GDPSC's Request for Proposal: Green Dot Public Schools California Network Electronics (RFP#: FY25-CA02) and the other documents relating thereto, the undersigned bidder, having familiarized themselves with the terms of the RFP, the local conditions affecting the performance of the services as described in the RFP and the cost of the work at the place where the work is to be done, and with the drawings and specifications and other documents, hereby proposes and agrees to perform, within the time stipulated, the services, including all of its component parts, and everything required for RFP FY25-CA02 NETWORK ELECTRONICS.

It is the intent of GDPSC to award the project up to one, two, or three awards.

**ITEM 1: Network Equipment #FY25-CA02 (LAN)**

Total cost for all sites for Network Equipment per #FY25-CA02 (LAN) for GDPSC:

\$ \_\_\_\_\_, including all applicable taxes, permits, and licenses.

Cost breakdown:

- |   |          |
|---|----------|
| 1. Network equipment (materials)          | \$ _____ |
| 2. Labor                                  | \$ _____ |
| 3. Shipping                               | \$ _____ |
| 4. Sales Tax at 9.5% (on materials)       | \$ _____ |
| 5. Grand total (matches total cost above) | \$ _____ |

**ITEM 2: Network Equipment #FY25-CA02 (Wi-Fi)**

Total cost for all sites for Network Equipment per #FY25-CA02 (Wi-Fi) for GDPSC:

\$ \_\_\_\_\_, including all applicable taxes, permits, and licenses.

Cost breakdown:

- |   |          |
|---|----------|
| 1. Network equipment (materials)          | \$ _____ |
| 2. Labor                                  | \$ _____ |
| 3. Shipping                               | \$ _____ |
| 4. Sales Tax at 9.5% (on materials)       | \$ _____ |
| 5. Grand total (matches total cost above) | \$ _____ |

**ITEM 3: Network Equipment #FY25-CA02 (UPS)**

Total cost for all sites for Network Equipment per #FY25-CA02 (UPS) for GDPSC:

\$ \_\_\_\_\_, including all applicable taxes, permits, and licenses.

Cost breakdown:

1. Network equipment (materials)	\$ _____
2. Labor	\$ _____
3. Shipping	\$ _____
4. Sales Tax at 9.5% (on materials)	\$ _____
5. Grand total (matches total cost above)	\$ _____

2. It is understood that GDPSC reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the RFP.
3. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to GDPSC a contract in the form attached hereto in accordance with the bid as accepted and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the contract, on the date to be stated in GDPSC's notice to the Contractor to proceed, and shall be completed by the Contractor in the time specified in the contract documents.

The project is to be completed within 36 months from July 1, 2025 or from start date of project, whatever is later. Green Dot Public Schools California has the option to extend the term by an additional two (2) 12 month period, not to exceed a TOTAL 60 month term for this contract, if required.

4. All notices or other correspondence should be addressed to the undersigned at the address stated below:

Green Dot Public Schools California  
Michael Garner  
Vice President of Technology  
[caerate@greendot.org](mailto:caerate@greendot.org)

5. The names of all persons interested in the proposal as principals are as follows:

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IMPORTANT NOTICE: If Bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state true name of firm, also names of all individual co-partners composing firm; if bidder or other interested person is an individual, state first and last names in full.

6. No bid will be accepted without the firm name, signed by an authorized officer or employee. Bids must include the firm name, address, telephone number and date. The signature assumes all obligations must be fulfilled.

Date \_\_\_\_\_

Telephone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Federal Tax ID # \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

**Attachment D**  
**Company Overview**

**Primary Contact Name**  
**Primary Contact Phone Number**  
**Primary Contact Email Address**

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**Company Legal Name**  
**Company Address**  
**Company Phone Number**

--

**Company Website**

--

**Year Company Founded**

--

**Years Operating in California**

--

**Number of Clients**

--

**Number of Employees**

--

**Authorized Representative Name**

--

**Authorized Representative Signature**

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**Attachment E (To be Filled out upon Award of Contract)**

**Vendor Certification of Criminal Background Clearance, Tuberculosis (TB) Clearance, and Credential Verification**

Charter schools are required to comply with all applicable state and federal legal requirements, including but not limited to, criminal background clearances and fingerprinting requirements and TB risk assessment/clearance and credentialing requirements. (Ed. Code, §§ 45125.1 et seq., 49406, and 47605(l).) For each returning and new contracting entity/independent contractor (“vendors”), the charter school is responsible for ensuring annually that vendors provide signed certification to the charter school that all applicable requirements are met, prior to the provision of school site services and/or any contact with students, for the current school year.

Directions: This Vendor Certification of Criminal Background Clearance, Tuberculosis Clearance, and Credential Verification form must be completed annually prior to providing school site services by all returning and new vendors providing services to the charter school whose employees may have contact (physical, verbal, or virtual) with students. As part of its certification, each vendor must provide (on the certification form or on an attachment to the certification form) a complete and detailed list of all vendor employees covered by the certification. In the event that any new employee(s) of the vendor will provide any service(s) to the charter school after the initial annual submission of the vendor certification form, charter school must obtain an updated vendor certification form along with a complete and detailed list of all vendor employees covered by the certification prior to those new employees providing services to the charter school.

The California fingerprint and criminal background clearance, TB risk assessment/clearance requirements, and credentialing requirements are set forth in Education Code sections 45125.1 et seq., 49406, and 47605(l).

\_\_\_\_\_ (“CHARTER SCHOOL”) and the Vendor  
\_\_\_\_\_ (“VENDOR”) entered into to  
an agreement/contract (Number ) outlining the terms and conditions for the provision of school  
site services provided to the CHARTER SCHOOL.

Description of the school site services provided to the CHARTER SCHOOL:

\_\_\_\_\_

Select one of the following:

- This is the initial annual certification submission for this current school year
- This is an update to the initial annual submission for this current school year

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW.  
 CLEARANCE AND CREDENTIAL REQUIREMENTS SATISFIED:

A. The VENDOR hereby certifies to the CHARTER SCHOOL’s Governing Board that it has completed the criminal background check requirements of Education Code section 45125.1, that it has determined that none of its employees that may come into contact with CHARTER SCHOOL students has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c), and that the VENDOR requests and receives subsequent arrest notifications for all such employees from the California Department of Justice to ensure ongoing safety of students.

B. The VENDOR hereby certifies to the CHARTER SCHOOL Governing Board that it has required and verified that all employees who may have frequent or prolonged contact with students have undergone a risk assessment and/or been examined and determined to be free of active tuberculosis as required in Education Code section 49406. VENDOR requires all new employees to provide VENDOR with certificate of tuberculosis clearance dated within the 60 days prior to initial employment. VENDOR maintains current TB clearances for all such employees.

C. The VENDOR hereby certifies to the CHARTER SCHOOL Governing Board that it has required and verified that all VENDOR employees whose assignment at the CHARTER SCHOOL requires a teaching or substitute credential or license holds a current, valid credential or license appropriate for the assignment as required by Education Code section 47605(l).

List below, or attach, the name and other information for each vendor employee for whom VENDOR has successfully completed the requisite fingerprinting and criminal background check, TB risk assessment/clearance, and credential verification (if applicable), in accordance with the provisions above.

Name of Employee	Date of Criminal Background Clearance Declaration	TB Expiration Date	Credential(s) Type and Expiration Date(s)
<i>John Example</i>	<i>07/23/2023</i>	<i>07/23/2027</i>	<i>Multiple Subject Teaching Credential 07/01/2026</i>


**CERTIFICATION OF INAPPLICABILITY OF CLEARANCE REQUIREMENTS:**

D. The VENDOR hereby certifies that the Department of Justice (DOJ) fingerprint and criminal background clearance requirements are NOT applicable to the VENDOR and its employees for the following reason(s) permitted by Education Code section 45125.1 et seq.

The VENDOR and its employees will NOT have any interaction with pupils outside of the immediate supervision and control of the pupil’s parent or guardian or a school employee. [Ed. Code § 45125.1(a).]

The services provided by the VENDOR and its employees are for an “EMERGENCY OR EXCEPTIONAL SITUATION” ONLY, such as when pupil health or safety is immediately endangered or when emergency repairs are needed to make the school facilities safe and habitable. [Ed. Code § 45125.1(b).]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and the employee list(s) is accurate and that it may be uttered or published as true. I further attest that VENDOR will maintain, update, and provide the CHARTER SCHOOL with current and complete information along with the employee list, throughout the duration of services provided by VENDOR. The individual signing this form warrants that they are authorized to do so, and further, that they are authorized to make the promises in this form on behalf of the VENDOR.

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Authorized Vendor Signature                      Printed Name                      Title                      Date

Vendor Certification of Criminal Background Clearance, Tuberculosis (TB) Clearance, and  
Credential Verification

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CHARTER SCHOOL CERTIFICATION

By signing below, under penalty of perjury, I certify that I have reviewed the information contained on this certification form and the employee list(s). I further attest that CHARTER SCHOOL will ensure VENDOR provides an updated current and complete certification form along with the employee list(s) to CHARTER SCHOOL prior to the provision of services to CHARTER SCHOOL by any new VENDOR employee and/or, as applicable, to continue provision of services to CHARTER SCHOOL in accordance with applicable requirements. The individual signing this form warrants that they are authorized to do so, and further, that they are authorized to make the promises in this form on behalf of the CHARTER SCHOOL.

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Authorized Vendor Signature

Printed Name

Title

Date

**Attachment F**  
**Checklist of Required Elements**

ITEM	INCLUDED (Y/N)	PAGE	INITIALS
Executive Summary			
Company Overview -- Attachment D			
Insurance Certificates			
W-9			
References (3 minimum from other school districts within the last 3 years)			
Financial Statements			
E-rate Supplemental Terms & Conditions – Attachment A			
Pricing Proposals – Attachment B			
Bid Form – Attachment C			
Electronic Copy		N/A	
Checklist of Required Elements (This Document) – Attachment F			

**Attachment G**  
**Breakdown of Items 1, 2 and 3**

Item 1 (LAN)		Cisco Part Numbers				
School Site	MDF/IDF Locations	C9200L-48P-4X-E	C9200L-ST ACK-KIT	STACK -T4-3M	SFP-10 G-SR-S	SFP-10 G-LR-S
Animo James B. Taylor Charter Middle School	2	14	14	3	6	0
Animo Ralph Buinche Charter High School	2	13	13	3	6	0
Animo Jefferson Charter Middle School	2	13	13	2	4	0
Alain Leroy Locke College Preparatory Academy	38	78	78	9	38	28
Animo Oscar de la Hoya Charter High School	3	14	14	4	5	0
Animo Florence-Firestone Charter Middle School	1	14	14	5	8	0
Animo Venice Charter High School	4	16	16	3	8	0
Animo Inglewood Charter High School	6	27	27	7	16	0
Animo Leadership Charter High School	5	18	18	3	10	0
Animo South LA Charter High School	5	12	12	2	10	0
Animo Legacy Charter Middle School	76	31	31	0	0	50
Animo Mae Jemison Charter Middle School	3	10	10	2	6	0
Animo Watts College Preparatory Academy	1	13	13	3	6	0
Animo Ellen Ochoa Charter Middle School	1	9	9	1	4	0
Animo Compton Charter School	4	6	6	0	10	0
Animo Jackie Robinson Charter High School	1	0	0	0	0	0
Animo Pat Brown Charter High School	2	6	6	1	2	0

Animo City of Champions Charter High School	4	6	6	1	10	0
Totals	160	300	300	49	149	78
<b>Item 1 (LAN) - Continued</b>	<b>Cisco Part Numbers</b>				<b>Tripp Lite Part Numbers</b>	
<b>School Site</b>	<b>C9200CX-1 2P-2X2G-E</b>	<b>RACKMNT-1 9-CMPACT=</b>	<b>GLC-SX-M MD</b>	<b>GLC-L H-SMD</b>	<b>N370-0 3M</b>	<b>N820-0 3M</b>
Animo James B. Taylor Charter Middle School	0	0	0	0	0	4
Animo Ralph Buinche Charter High School	0	0	0	0	0	0
Animo Jefferson Charter Middle School	0	0	0	0	0	0
Alain Leroy Locke College Preparatory Academy	0	0	0	0	14	0
Animo Oscar de la Hoya Charter High School	0	0	0	0	0	1
Animo Florence-Firestone Charter Middle School	0	0	0	0	0	4
Animo Venice Charter High School	0	0	0	0	0	2
Animo Inglewood Charter High School	0	0	0	0	0	0
Animo Leadership Charter High School	0	0	0	0	0	0
Animo South LA Charter High School	0	0	0	0	0	0
Animo Legacy Charter Middle School	98	98	184	6	50	0
Animo Mae Jemison Charter Middle School	1	1	0	0	0	2
Animo Watts College Preparatory Academy	0	0	0	0	0	3
Animo Ellen Ochoa Charter Middle School	0	0	0	0	0	0
Animo Compton Charter School	0	0	0	0	0	0
Animo Jackie Robinson Charter High School	0	0	0	0	0	0
Animo Pat Brown Charter High	1	1	2	0	0	0

School						
Animo City of Champions Charter High School	0	0	0	0	0	0
Totals	100	100	186	6	64	16

<b>Item 2 (Wi-Fi)</b>	<b>Meraki Part Numbers</b>	
<b>School Site</b>	<b>MR36-HW</b>	<b>LIC-ENT-5YR</b>
Animo James B. Taylor Charter Middle School	42	42
Animo Ralph Buinche Charter High School	0	0
Animo Jefferson Charter Middle School	0	0
Alain Leroy Locke College Preparatory Academy	0	0
Animo Oscar de la Hoya Charter High School	0	0
Animo Florence-Firestone Charter Middle School	0	0
Animo Venice Charter High School	0	0
Animo Inglewood Charter High School	53	53
Animo Leadership Charter High School	37	37
Animo South LA Charter High School	42	42
Animo Legacy Charter Middle School	0	0
Animo Mae Jemison Charter Middle School	0	0
Animo Watts College Preparatory Academy	0	0
Animo Ellen Ochoa Charter Middle School	35	35
Animo Compton Charter School	0	0
Animo Jackie Robinson Charter High School	0	0
Animo Pat Brown Charter High School	0	0
Animo City of Champions Charter High School	0	0
<b>Totals</b>	<b>209</b>	<b>209</b>

<b>Item 3 (UPS)</b>	<b>APC Part Numbers</b>		
<b>School Site</b>	<b>SRT5KRMXLT-5 KTF</b>	<b>SMTL2200RM2U CNC</b>	<b>SMTL1500RM3 UCNC</b>
Animo James B. Taylor Charter Middle School	0	7	0
Animo Ralph Buinche Charter High School	0	1	2
Animo Jefferson Charter Middle School	0	4	2
Alain Leroy Locke College Preparatory Academy	0	0	0
Animo Oscar de la Hoya Charter High School	0	4	4
Animo Florence-Firestone Charter Middle School	0	5	0
Animo Venice Charter High School	0	7	1
Animo Inglewood Charter High School	0	0	0
Animo Leadership Charter High School	1	3	1
Animo South LA Charter High School	0	0	0
Animo Legacy Charter Middle School	0	2	16
Animo Mae Jemison Charter Middle School	0	4	1
Animo Watts College Preparatory Academy	0	5	0
Animo Ellen Ochoa Charter Middle School	0	0	0
Animo Compton Charter School	0	1	4
Animo Jackie Robinson Charter High School	0	0	1
Animo Pat Brown Charter High School	0	2	0
Animo City of Champions Charter High School	0	1	4
<b>Totals</b>	<b>1</b>	<b>46</b>	<b>36</b>